



CTA

Intensive Revision Course

October 2023

Chartered Tax Adviser
Qualifying Examination of TIHK

Exclusive Course Provider

More than 50 years of professional accounting experience worldwide with the biggest professional accounting training provider in Hong Kong.

Classroom + eLearning Platform (Video Recap Service)

Our classroom tuition offers a well-structured programme with continuous tutor support and all our courses include printed study materials. We provide you 24/7 video recap service on eLearning Platform.

Expertise

Our specialists share their invaluable insights to help you analyse past paper trends, master examinations technique and tackle exams.



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* Students are eligible to enjoy this offer ONCE only.

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HKCTA@kaplan.com

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Course Outline

Hong Kong Tax Paper 2

Lecturer : Pason Ngan

- Hong Kong Taxation System and Tax Administration under the Inland Revenue Ordinance
- Property Tax, Salaries Tax and Profits Tax
- Depreciation Allowances, Personal Assessment and Stamp Duty
- Oversea activities, Tax planning and Anti-avoidance
- Exam questions practice

04 September 2023	Mon	7pm-10pm
07 September 2023	Thu	7pm-10pm
11 September 2023	Mon	7pm-10pm
14 September 2023	Thu	7pm-10pm
18 September 2023	Mon	7pm-10pm
21 September 2023	Thu	7pm-10pm
25 September 2023	Mon	7pm-10pm
28 September 2023	Thu	7pm-10pm

Duration:
24hrs
(8 sessions)

Cantonese

International Tax Paper 3

Lecturer : Pason Ngan

- General principles of international taxation
- International double taxation
- Double Taxation Agreements
- Anti-avoidance provisions in relation to cross-border transactions or planning
- Hybrid entities, digital economy, harmful tax practices and Base Erosion and Profit Shifting
- Exam questions practice

09 September 2023	Sat	10am-1pm
09 September 2023	Sat	2pm-5pm
16 September 2023	Sat	10am-1pm
16 September 2023	Sat	2pm-5pm
23 September 2023	Sat	10am-1pm
23 September 2023	Sat	2pm-5pm
30 September 2023	Sat	10am-1pm
30 September 2023	Sat	2pm-5pm

Duration:
24hrs
(8 sessions)

Cantonese

中國稅法 (PRC Tax) Paper 4

Lecturer : David Pun

- 中華人民共和國的稅法概論
- 稅收徵管
- 企業所得稅
- 考試題目練習
- 消費稅
- 其他稅種，如關稅、土地增值稅、房產稅、契稅及印花稅
- 增值稅
- 個人所得稅

05 September 2023	Tue	7pm - 10pm
06 September 2023	Wed	7pm - 10pm
12 September 2023	Tue	7pm - 10pm
14 September 2023	Thu	7pm - 10pm
19 September 2023	Tue	7pm - 10pm
21 September 2023	Thu	7pm - 10pm
26 September 2023	Tue	7pm - 10pm
28 September 2023	Thu	7pm - 10pm

Duration:
24hrs
(8 sessions)

Cantonese

Advanced Taxation Practice Paper 5

Lecturer : David Pun

- Hong Kong Tax
- PRC Tax
- International Tax
- Professional Ethics
- Final Paper for application of tax knowledge
- Exam questions practice

03 September 2023	Sun	10am-1pm
03 September 2023	Sun	2pm-5pm
10 September 2023	Sun	10am-1pm
10 September 2023	Sun	2pm-5pm
17 September 2023	Sun	10am-1pm
17 September 2023	Sun	2pm-5pm
24 September 2023	Sun	10am-1pm
24 September 2023	Sun	2pm-5pm

Duration:
24hrs
(8 sessions)

Cantonese

Study Method



- Classroom teaching with complementary eLearning Platform Access
- All online recap videos available at eLearning Platform

Course Material



- Revision notes of key learning areas for your quick learning reference
- Collect the printed materials during class

Meet Our Lecturers



Pason Ngan

BBA(Hons), CPA



Prize winner
of QP FE Dec 2014 diet

- Tax manager in one of the Big 4 firms, responsible for providing in-house tax technical support and training as well as preparing external tax publications
- Solid practical experience in Hong Kong and international tax
- Strong focus on essential tax knowledge and exam skills to tackle exams effectively

Teaching style

- Build up tax knowledge and exam skills through studying exam-focused notes and practising exam questions.
- Use extensive simple examples to illustrate complicated tax principles.
- Highlight common mistakes made by candidates and recommend strategies to tackle exams effectively.



David Pun

DBA, MPA, MEC, MBA, BSc, Dip of Acct, FCMA CGMA, FAIA, FFA FIPA, FTIHK, CTA, MClarb (Mediation), HKMAC Accredited General Mediator, CFP®, QRA, ANZIIF (Snr Assoc) CIP



17Years
Teaching
Experience



31Years
Experience

in companies operating in China and Hong Kong

- Various positions ranging from finance and tax to operational and general management for the China Divisions in a number of listed companies in Hong Kong
- Set up and monitor finance and taxation function of foreign invested companies in China

Teaching style

- Well organized and adopted a systematic approach in analyzing complex topics and questions.
- Explanation of the best approach to tackle exam questions and earn marks.
- Share a lot of practical examples and simple ways in tackling exam topics.
- Clear and excellent presentation.

CTA



Want to learn more about the Programme?
Visit our campus and get help from Kaplan!

Date: 8 August 2023 | Time: 19:00 - 20:00

Venue: Kaplan Causeway Bay Centre

Speakers:

David Pun, Kaplan Lecturer

Pason Ngan, Kaplan Lecturer

Rosanna Yip, Senior Administrative Officer of TIHK



Register
Now!

Don't want to queue
for enrollment?

Register
via our *online store*.

store.kaplan.com.hk



CTA October 2023 Course Enrolment Form

Tuition for CTA (Cantonese)	Lecturer	Teaching hours	Tuition Fee
<input type="checkbox"/> Paper 2 - Hong Kong Tax ⁽²⁾ + eLearning Platform	Pason Ngan	24 hours	HK\$3,200
<input type="checkbox"/> Paper 3 - International Tax ⁽²⁾ + eLearning Platform	Pason Ngan	24 hours	HK\$3,200
<input type="checkbox"/> Paper 4 - 中國稅法 (PRC Tax) ⁽²⁾ + eLearning Platform	David Pun	24 hours	HK\$3,200
<input type="checkbox"/> Paper 5 - Advanced Taxation Practice ⁽²⁾ + eLearning Platform	David Pun	24 hours	HK\$3,200

(1) Big 4, Grant Thornton, Moore HK and RSM HK staffs are eligible to enjoy extra 5% discount in all Kaplan CTA courses.

(2) All the CTA courses will be delivered in classroom mode. Playback recording will be available within 3 working days after live session ended. All learning content are available within the same examination diet only.

(3) The subscription of CTA eLearning platform will be expired on the respective examination date.

Big 4, Grant Thornton,
Moore HK and RSM HK
Discount

HK\$

Total Payable ▶ HK\$

FREE Basic Course (Online) ▶

Basics of Financial Reporting - Fanny Choi

Cantonese

Basic Audit Workshop - Polly Lo

Cantonese

Basic Hong Kong Tax - Angela Nip

Cantonese

Register for
FREE

<https://free.kaplan.com.hk/>



Online Learning System Validation and its policy ▶

Please perform system testing through our validation page by scanning the QR code or browsing <https://www.kaplan.com.hk/page/kfa-elearning-sys-validation>

Scan to
TEST



Personal Particulars ▶

PLEASE COMPLETE IN BLOCK LETTER
* MUST COMPLETE

I am New Student Old Student TIHK Registration No. : _____

* (Mr / Mrs / Ms) Surname: _____

* Forename : _____

* Mobile / Contact No. : _____

* HK ID / Passport No. : _____ (First 4 digits i.e. A123)

Nationality: _____

* E-mail : _____

* Date of Birth: _____ DD/MM/YY

Company : _____

Address : _____

Terms and Conditions

Enrolment Policy

- A completed enrolment form/order form must be accompanied by payment in full.
- Kaplan reserves the right to cancel a course if enrolment is insufficient and/or make alterations regarding lecturers, class locations, class schedules, topic sequence and time allocated to each topic if necessary. Under such circumstances, fees are non-refundable and non-transferable. If any interruptions happen, we will notify the students as soon as possible.
- Course details (including confirmed dates and teaching venue) will be emailed to students approximately 3 working days prior to course commencement.

Identification Policy

- Kaplan reserves the right to verify student's identity whenever students are present for a course, using or making request of our services. This involves verification of student's contact information and showing of ID card. The ID card must be current and valid, contain photo, be issued by a government agency and be an original document (photocopies of ID documents will not be accepted). The preferred form of ID is the HKID card or passport if student is not a Hong Kong citizen.
- Regular spot-checks will be conducted to protect paid students' interest. If students are aware of any suspected trespassers, please inform the course lecturer and/or the administration staff of Kaplan Financial immediately. Any un-paid attendant caught will be required to pay the full course fees plus an administrative fee (50% of the full course fee). Kaplan Financial will report the case to the professional institutions (e.g. TIHK or HKCPA) and government bodies for misconduct and disciplinary action for permanent disqualifications. Kaplan Financial will reserve the rights to report to the police and pursue legal action against the caught un-paid attendant.
- Under all circumstances, and in any circumstances where students are using our lectures or use the student supporting services. Kaplan does not accept substitutes, in whole or in part, to obtain services or attend classes. Anyone attending the class without prior payment of full course fees will be subject to a full course fee plus an administrative fee (50% of the full course fee) payment on the spot. If students see any suspicious act of illegality during the class, please alert our staff.
- Trespassing is a crime and an attempt to make off without payment is an offence under S.18C Theft Ordinance. Kaplan shall report to the police and reserve the rights for further legal actions. The maximum penalty is 3 years imprisonment.
- Students who have entered into the Kaplan premises will be bound by Kaplan's terms and conditions.

eLearning Platform

- Login information will be emailed to users 2-3 working days prior to class commencement or within 5 working days after the enrolment is successful, whichever is later.
- Kaplan does not warrant that eLearning Online Access will be uninterrupted or error-free. Online Access to Kaplan eLearning is provided on an "as is, as available" basis. By using Kaplan eLearning platform, you confirm that you have met the minimum system requirements and are fully satisfied about the playback performance of Kaplan eLearning.
- There may be a chance to experience an unstable connection from mainland China with the Great Firewall. We will not be liable or responsible in any way should you fail to access our learning materials in the event of connection issues for students.
- Your subscription to Kaplan eLearning class is a limited license to use the content only between the time online access is granted and its expiry date (hereinafter referred to as the "Subscription Period"). The subscription period varies depending on the class you sign up for. You are responsible for checking this information posted on the course outline of the eLearning platform. Your subscription cannot be extended unless extension option is included in the eLearning class you sign up for and you have met the extension requirements.
- You understand that Kaplan may revise the online content, whether in printed, digital or downloadable format, from time to time to meet its training objectives. It may add or remove materials that it considers as unnecessary or no longer relevant for exam preparation. Once the material is removed it will not be accessible and will not be made available upon request.
- The classes and products sold in the correspondence courses are intended for personal use only. Sharing or resale of Kaplan materials and/or online access is prohibited. The username/user id and password given by Kaplan cannot be shared with anyone, even if that person has his or her own subscription to Kaplan products and/or services. Kaplan reserves all its rights in the event of a violation of this policy, which may include discontinuation of the account, instant suspension of your privileges as a seller and/or user without refund, and enforcement of Kaplan's rights under law and equity. Kaplan will only support registered users who make purchases directly from Kaplan. You agree to meet the minimum system requirements set forth for Kaplan's online requirement. It is a limited license to use the content until exam date. All online resources are to be used for the student's own personal use and benefit. Unauthorized use of the online resources may be subject to legal action.

Attendance Policy

- It is student's responsibility to sign on the attendance registration sheet as a record of presence.
- No seating arrangement will be planned for students. Seats are available on a first-come-first-served basis and students should not occupy reserved seats for themselves.
- It is the student's responsibility to attend lessons according to the prescribed course schedule; the acknowledgement with course venue will be emailed to the registered students three (3) working days before the commencement date of the course. Students who have not received any information and announcements regarding the course within 3 working days should contact Kaplan immediately.
- As email is the primary contact between Kaplan and students, it is the students' responsibility to check their email regularly. Only urgent notice will be communicated by telephone and/or SMS.
- Within two months from the completion of the course, students may submit a request for certificate of attendance if they have achieved at least 70% class attendance. Late application will not be accepted and HK\$50 will be charged for each successful issuance. Certificate of attendance will be ready within 14 working days after our acceptance of certificate request. Both classroom and online attendance record will be counted into the completion of the course.

Course Delivery Mode

- All the CTA courses will be delivered in face-to-face (classroom) sessions with complementary e-learning platform access, unless there are health and safety measures or other unexpected situation that we are not able to ensure the safety of campus. If such situation occurred, the lessons may be delivered via online learning platform only without providing face-to-face session. Kaplan will keep monitoring the situation and students will be informed for further arrangement as soon as possible.

Course Materials

- On the date of course commencement, students are required to present the original official e-receipt. The original official e-receipt is the proof of purchase of Kaplan courses/ products and is required to be shown during material collection.
- Course materials will be distributed to student on the first session of each respective course. Students must bring all relevant course materials to class as no extra copies will be available for loan.
- In the case where a third party is involved in collecting students' materials, the official e-receipt and a signed authorization letter (with student's name, the third party's name and his/her passport/HKID number) must be presented.
- Only hardcopy of materials will be provided, and all course materials will not be uploaded to the online learning platform.
- All course materials must be collected in person within the same examination diet.

Withdrawal / Refund Policy

- A course withdrawal application must be submitted to Kaplan, along with the original official e-receipt, written request and original evidence support, at least 14 working days prior to the course commencement. Withdrawal application is not accepted after the course commencement or the videos and course notes in eLearning platform had been accessed.
- Each successful application is subject to a non-refundable administrative fee of HK\$300 per course per request and collected course material will be charged at a fee of HK\$400 per course.
- Refund can be in the form of:
 - Credit Note: with the total amount of the course (exclude study materials and administrative fees) with 1-year validity will be issued. It is non-refundable, non-redeemable and non-transferable; issued credit note can only be used on Accountancy products of Kaplan Financial; the amount on the credit note can only be used once and against the course fee by the set expiry date. If there will be an increase in course fee, students are required to settle the difference.
 - Cheque Refund: 50% course fees (exclude the study materials and administrative fees) will be refunded. Refund will be done by the issue of cheque and student will be notified for the date of collection.
- Refund will be payable within 6 weeks from the date upon which Kaplan Financial was advised of the withdrawal. Kaplan Financial reserves the right to make the final decision of the application.
- You accept that once a cancellation request has been received, your access to any online materials held on our learning platform will be revoked.

Social Media Gift Redemption

- The gift will only be offered upon Kaplan Accountancy students like and share our Facebook fans page (www.facebook.com/kaplanhk/) or follow our Instagram (www.instagram.com/kaplanhk_kfa/) and present it in person to our Customer Service Team at Kaplan Centre during enrolment.
- All gifts cannot be returned, transferred, resold, or exchanged for cash.
- All gifts are limited in quantity, and are subject to a first-come-first-serve basis while stocks last.

Big Four, Grant Thornton and Moore HK and RSM HK Discount

- Big Four, Grant Thornton and Moore HK and RSM HK staff are eligible to enjoy extra 5% discount in Kaplan CTA courses.
- Students MUST submit their staff card copy to enjoy this discount.
- It cannot be used in conjunction with other discounts.
- Discount must be used when the enrolment is made. It will not be offered afterwards.

Personal Data Protection

- Your personal data is collected and used by us for processing your application of admission, and for registration, administrative, verification, research, statistical and direct marketing purpose. We may also collect personal information to satisfy legal, government and statutory obligations. Provision of personal data is necessary, and without your personal data, we may not be able to provide you with services you require. We may share and transfer your personal data with other members of the Kaplan group and/or authorized third parties providing services to us in relation to the above purposes and/or other prescribed purposes as allowed by law from time to time. In all such circumstances, your data will be treated in strict confidence.
- Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to, and to, a copy of, his or her personal data. Applicants wishing to amend his or her data should fill out the prescribed form, and submit it to Kaplan. Applicants may opt-out from receiving our direct marketing materials at any time.
- If you do not wish to receive our offers and updates, please tick the below box(es).
 - Unsubscribe from all Kaplan Financial email
 - Unsubscribe from non-Accountancy emails only

Notes to Visa Holder Applicants

- Holders of valid work visas or dependency visas are welcomed to consult Kaplan for admissions. If the existing visa does not indicate your eligibility for staying and / or studying in Hong Kong, please further consult the Immigration Department of the HKSAR Government. (website: <http://www.imd.gov.hk>; telephone: (852) 2824 6111). The Immigration Department is fully empowered for the processing of visa approval and the approval of the applicant's eligibility for staying and / or studying in Hong Kong. Kaplan's acceptance of your application for the programme does not warrant for successful visa approval from the Immigration Office. Visa holder applicants and students should be careful of their full compliance with the relevant immigration laws and ordinances during their staying and studying in Hong Kong.

Other information

- These Terms and Conditions set out your entire agreement with Kaplan for the particular course and supersede all previous agreements or understandings made (verbally or in writing) in relation to the course.
- By accepting to participate on a programme of study with Kaplan Hong Kong you are agreeing to abide by the Kaplan Code of Conduct as published and available at <http://www.kaplan.com.hk/code-of-conduct.php>
- Terms and Conditions are subject to change without notice. Please review the full and most updated version from our website www.kaplan.com.hk periodically. All matters and disputes will be subject to the final decision of Kaplan.

* The above Terms & Conditions (T&Cs) are subject to change. Please refer to <https://www.kaplan.com.hk/page/kfa-terms-conditions> or scan the QR code for obtaining the latest full version of T&Cs.



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